

Addendum No. 1 to IFB 24-45



CITY OF SOMERVILLE, MASSACHUSETTS
Department of Procurement and Contracting Services
KATJANA BALLANTYNE
MAYOR

To: All Parties on Record with the City of Somerville as Holding IFB 24-45 Spring 2024 & Fall 2024 Tree Planting and Related Services

From: Felisa Garate, Procurement Analyst

Date: 2/28/2024

Re: Clarification on Semi-Final Acceptance and Final Acceptance Dates
Extension of Bid Submission Deadline

Addendum No. 1 to IFB 24-45

Please acknowledge receipt of this Addendum by signing below and including this form in your proposal package. Failure to do so may subject the proposer to disqualification.

NAME OF COMPANY / INDIVIDUAL: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX/EMAIL: _____

SIGNATURE OF AUTHORIZED INDIVIDUAL: _____

ACKNOWLEDGEMENT OF ADDENDA:

Addendum #1 _____ **#2** _____ **#3** _____ **#4** _____

Addendum No. 1 to IFB 24-45

TO ALL BIDDERS:

Bidders are hereby informed that Contract Documents for the above-mentioned contract are modified, corrected, and/or supplemented as follows and Addendum No. 1 becomes part of the Contract Documents.

Acknowledgement of Addendum #1 must be submitted with your bid. Addendum acknowledgements will not be accepted via email. If you have already submitted your bid, you must send your acknowledgement at a date prior to the bid submission deadline of March 5th at 1PM.

Clarifications and Revisions:

- Semi-Final Acceptance Dates for both Spring and Fall are now revised to align with the dates on the Unit Price Form. These dates are located on pages 2 and 15 of the bid package. Date of Semi-Final Acceptance for Spring Planting is now 6/15/2024. Date of Semi-Final Acceptance for Fall Planting is now 11/30/2024. This has now been revised and attached for your reference with changes highlighted in yellow.
- Three typos were made in which “Fall” Semi-Final Acceptance and Final Acceptance Dates were listed as “Spring” instead. This has now been revised and attached for your reference with changes highlighted in yellow.

Extended Bid Submission Deadline to: Tuesday, March 5th, 2024, at 1PM EST

IFB # 24-45

Spring 2024 & Fall 2024 Tree Planting and Related Services

Key Project Information

Project Address	Various Locations throughout Somerville, MA
Estimated Construction Cost	\$600,000.00
Anticipated Contract Award	3/1/24
Date of Semi-Final Acceptance, Spring Planting	6/15/24
Date of Semi-Final Acceptance, Fall Planting	11/30/24
Date of Final Spring Acceptance	6/1/26
Date of Final Fall Acceptance	11/30/26
Est. Contract Commencement Date	3/15/24
Est. Contract Completion Date	3/15/27
Governing Bid Law	MGL 30.39M (Horizontal Construction)
Wage Requirements	The higher of Federal Davis Bacon Wages and State Prevailing Wages
Payment Bond Requirements	50% of Contract Value
Performance Bond Requirements	N/A
Liquidated Damages (\$ per Day)	N/A

Managing Department Information

Managing City Department	OSPCD – Public Space and Urban Forestry
Project Manager	Vanessa Boukili
Project Manager Email	vboukili@somervillema.gov

IFB # 24-45
SECTION 2.0
RULE FOR AWARD /
PROJECT INFORMATION

2.1 Rule For Award

The contract shall be awarded to the responsible and eligible Bidder submitting the lowest total price. The contract will be awarded within ninety (90) days after the bid opening. The time for award may be extended for up to 45 additional days by mutual agreement between the City and the apparent lowest responsive and responsible bidder.

2.2 Background

Project Information	
Managing City Department:	OSPCD – Public Space and Urban Forestry
Project Manager:	Vanessa Boukili
Project Manager Email:	vboukili@somervillema.gov
Project Address:	Various Locations throughout Somerville, MA
Brief Project Description:	Two series of planting trees (Spring 2024 and Fall 2024) on city-owned property and providing a two-year watering and maintenance warranty period.
Estimated Project Cost:	\$600,000.00
Liquidated Damages	N/A
Project Schedule	
Estimated Award Date:	3/1/24
Estimated Start Date:	3/15/24
Date of Semi-Final Acceptance, Spring Planting	6/15/24
Date of Semi-Final Acceptance, Fall Planting	11/30/24
Date of Final Spring Acceptance	6/1/26
Date of Final Fall Acceptance	11/30/26